

**Pennfield Charter Township
Planning Commission Meeting
Minutes of April 13, 2015**

The meeting was called to order at 6:00 pm at the Pennfield Middle School cafeteria. Members present were Jon Bartlett, Jack Pooler, Brad Messenger, Tammi Damerow, Paul Anderson, Curtis Whitaker and new member J.R. Walter, replacement for Elaine Walter who has retired from the Planning Commission. J. R. Walter was sworn in prior to the meeting by Clerk Kathy Case. A quorum was met.

Others present: Mr. Lee Adams; Deputy Supervisor Barbara Darlington; and Elaine Walter.

All attendees recited the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES

A motion was made by Brad Messenger, seconded by Curtis Whitaker to approve the Planning Commission Meeting Minutes of March 2, 2015. The motion carried.

PRESENTATION/DISCUSSION: 5 YEAR RECREATIONAL PLAN

Mr. Lee Adams, Director of Southcentral Michigan Planning Council, provided copies of a proposal for Pennfield Township's Five-Year Recreation Plan. The Planning Commission members discussed the proposal and Recreation Plan. The Planning Commission members thanked Mr. Lee for his presentation and he left the meeting so further discussion could take place.

The members discussed the importance of selecting a consultant, creating a timeline and involvement of the public in creating the Recreation Plan. Bids from vendors who can assist the township with the Recreation Plan are expected to be at the township by the end of April.

A motion was made by Brad Messenger, seconded by Curtis Whitaker for the Planning Commission to receive by e-mail or in written form, any and all bids for the Recreational Plan submitted to the township prior to the May Planning Commission meeting, in order to review and make a recommendation to the Township Board at their meeting in May. The motion carried.

A motion was made by Tammi Damerow, seconded by Curtis Whitaker to change the date of the next Planning Commission meeting from May 4, 2015 to May 11, 2015. The motion carried.

PUBLIC COMMENTS

There were no public comments.

COMMISSION MEMBERS COMMENTS

Paul Anderson thanked the members for making him Vice-Chairman. Curtis, Tammi, Brad and Jon all welcomed J.R. Walter to the Planning Commission. J.R. Walter acknowledged the welcome, and commented on the presentation.

ADJOURNMENT

Brad Messenger made a motion, seconded by Jack Pooler to adjourn the meeting at 7:10 pm. Motion carried.

Submitted by,

Sandra Cummings, per meeting notes provided by Barbara Darlington